



1ST TORONTO MODEL UNITED NATIONS

DELEGATE HANDBOOK

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Letter from the Secretary-General

On behalf of the entire Toronto Model United Nations (TMUN) secretariat team, I would like to welcome you to the very first iteration of the Toronto Model United Nations conference. My name is Edward Liu and I am honoured to be able to serve as your Secretary-General for TMUN 2023, Toronto's only overnight Model UN conference.

Our entire staff team has been hard at work preparing for the conference for the past 10 months, and we hope that you will find each committee - and the topics within them - to be both fun and engaging. Myself and the rest of the staff team are committed to providing a fun and educational Model United Nations experience to all delegates at TMUN 2023, and we cannot wait to hear your passionate speeches and ideas on the committee floor this weekend. I encourage you to reach out to any member of our staff team if you have any questions during the conference.

I am excited to share that this year, we will be running a few exciting events in addition to our committee program. We will be hosting our first-ever Delegate Social on day two of the conference, where delegates will be able to come together and enjoy some downtime after a busy day of debate. Delegates will also have the opportunity to participate in our unique Origami Candygrams event, where they will be able to send a sweet treat, custom note, and piece of origami to any delegate of their choice.

This year, I am excited to welcome delegates from not just Toronto, but around the world. With delegates from as far away as Europe and South America, we are thrilled to be able to provide delegates with a truly international Model United Nations experience. Model UN has been an incredibly impactful part of my life thus far, and I would not be where I am today if I had never participated in it. I hope that you will be able to benefit in some way from your attendance at TMUN 2023, be it through meeting a new friend or strengthening your own self-confidence. Whether this is the first ever-conference of your high-school career, or the last one you will be attending before heading off to university, I wish you the best of luck this weekend.

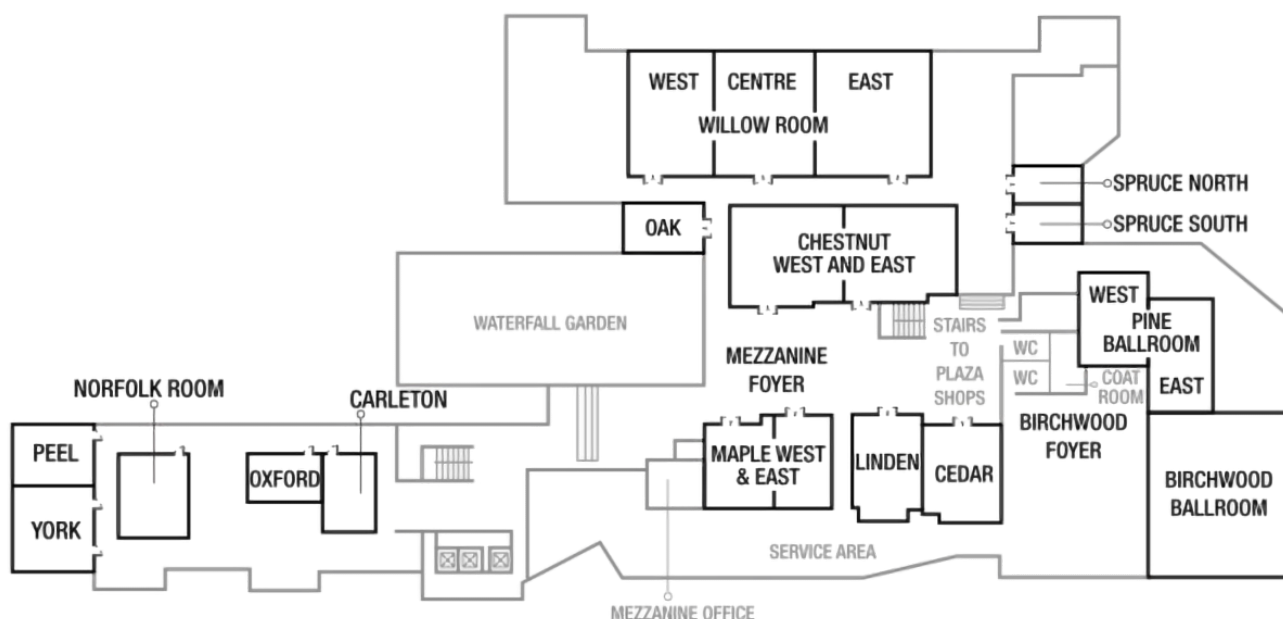
Sincerely,
Edward Liu
Secretary-General | TMUN 2023

TMUN 2023 Conference Schedule

March 24	March 25	March 26
Check-In 2:00 PM - 4:00 PM	Committee Session III 9:00 AM - 10:30 AM	Committee Session VII 9:00 AM - 10:30 AM
Opening Ceremony 4:00 PM - 4:45 PM	Break 10:30 AM - 11:00 AM	Break 10:30 AM - 11:00 AM
Dinner 4:45 PM - 6:00 PM	Committee Session IV 11:00 AM - 12:15 PM	Committee Session VIII 11:00 AM - 12:30 PM
Committee Session I 6:00 PM - 7:30 PM	Lunch 12:15 PM - 1:30 PM	Lunch 12:30 PM - 2:30 PM
Break 7:30 PM - 8:00 PM	Committee Session V 1:30 PM - 3:00 PM	Closing Ceremony 2:30 PM - 3:30 PM
Committee Session II 8:00 PM - 9:30 PM	Break 3:00 PM - 3:30 PM	
	Committee Session VI 3:30 PM - 5:00 PM	
	Dinner 5:00 PM - 7:30 PM	
	Delegate Social 7:30 PM - 9:30 PM	

Conference Floor Plan

MEZZANINE



Committee Locations

Mezzanine Foyer - *Check-In - Delegate Information Desk*

Willow Room - *Opening and Closing Ceremonies - Delegate Gala*

Spruce - *Chaperone/Head Delegate Meetings*

Willow West - *Legal Committee*

Willow Centre - *Disarmament and International Security Committee*

Willow East - *Social, Cultural and Humanitarian Committee*

Chestnut - *United Nations International Children's Emergency Fund*

Peel - *Mars 2050: The Humanity Beyond*

Norfolk - *Arab Spring*

Spruce - *Russo-Ukrainian Peace Negotiations*

York - *Multiverse of Madness*

Safety Procedures

COVID-19

To ensure the safety of all delegates it is recommended for delegates to receive their COVID-19 vaccinations prior to attending TMUN. Wearing masks is also suggested for delegates who are concerned about COVID-19, however, it is not mandatory. The faculty and staff team will also provide additional services such as hand sanitizer and free masks throughout the event in order to contain the spread of COVID-19.

Equity

The purpose of equity is to ensure a safe, respectful, and informed way of interacting with your fellow delegates as you all navigate the conference. In the heat of the moment, you may say or do something inequitable. When an equity offence occurs we encourage delegates to use the methods outlined in Delegate Reporting below to let a member of staff know.

There are a variety of reasons the equity team may be contacted or involved, including but not limited to: bullying, use of slurs and harmful rhetoric, stereotyping, harassment, invasion of someone's boundaries, etc. If you are made uncomfortable by another delegate or staff member during your conference experience please notify a member of the secretariat, preferably Sophie Zhang or Suri Sun.

There are many ways equity officers may handle any issues that arise, this can range from mediating, explaining harm behind certain actions, to disciplinary action and the calling of legal authorities if necessary. The purpose of equity is not to single out or punish the person, but to ensure they know what they did wrong and create an educational environment at TMUN. Actions taken may be influenced by the wishes of the person who reported them if applicable. Please refer to the Penalties section for further information.

Delegate Reporting

During the conference, delegates will be able to contact the equity team through an online equity reporting form, as well as by going to the check-in desk located on the Mezzanine floor. If submitting the online form, delegates will have the option to remain anonymous. Delegates may be contacted via email for further information if needed.

Online Reporting Form

Please find the online reporting form on our website at www.tmun.ca/equity or at <https://forms.gle/o4Bbj26BPWNTXCAr6>.

Helplines

- Toronto Distress Centres: 416 408-4357 or 408-HELP
- Gerstein Centre: 416 929-5200
- Spectra Helpline: 416 920-0497 or 905 459-7777 for Brampton and Mississauga residents
TTY: 905 278-4890; *Languages: English, Punjabi, Hindi, Urdu, Spanish, Portuguese*
- Assaulted Women's Helpline: 416 863-0511; Toll-free: 1 866 863-0511
- Kids Help Phone: 1 800 668-6868; Languages: English and French

CALL 911 IN TIMES OF EMERGENCY

Contact Information

+1 647-287-5918 - Delegate Assistance Desk (9:00 AM EST - 8:59 PM EST)

+1 437-770-4878 - Secretariat Team (9:00 PM EST - 8:59 AM EST)

Delegate Code of Conduct

Behavioural Expectations

Delegates are expected to strictly abide by all applicable laws. Illegal activity includes but is not limited to:

1. Alcohol/substance use as a minor
2. Theft
3. Sexual harassment/assault
4. Hate speech
5. Physical assault
6. Possession of firearms or other weaponry

Any and all illegal activity breaching regional, provincial, or national law will be reported to the relevant authorities and result in immediate expulsion from the conference. If you would like to report any of these activities, please contact a member of conference staff as soon as possible. (Conference staff will be available at the Information Desk located on the Mezzanine floor during all conference hours).

To ensure an enjoyable experience for all, delegates should also abide by the following guidelines:

1. Refrain from interfering with the stay of other guests or staff at The Sheraton (i.e. being excessively loud)
2. Make efforts to include others in discussions, blocs, and papers

3. Treat everyone with respect and kindness
4. Arrive on time or 5-10 minutes early to each committee session
5. Follow all [Conference Policies](#) and [Equity](#) procedures

Responsibility and Liability

Toronto Model United Nations is not liable for any theft, or crime which may occur during, before, or after the conference. Delegates are expected to be responsible for themselves.

Penalties

If a delegate is found violating the Delegate Code of Conduct, the action taken against them will depend on the severity of the violation. If any delegate is found to be partaking in illegal activities, local authorities will be contacted. TMUN reserves the right to remove any offending delegates from the conference or take further action.

Technology Policy

Electronic devices will only be permitted in General Assembly and ECOSOC committees, as well as all virtual committees. The use of electronic devices during Crisis committees is strictly prohibited, with the exception of use for communicating with delegates outside of your committee or emergency purposes. Electronic use may also be allowed by the dias at their discretion.

Conference Policies

Award Policy

Every committee will have one Best Delegate award, one to two Outstanding Delegate awards, and one to three Honourable Mention awards. In addition, delegations are eligible to receive the Best Delegation and Outstanding Delegation awards.

Media Release Policy

Photos taken of you during the event by TMUN's media team may potentially be featured in TMUN's closing ceremony video or future promotional material for TMUN. If you are not comfortable with being photographed at the event, please let your committee director know during the first committee session. If no clarification is made, it will be assumed that delegates have consented to the use of media containing themselves.

Rules of Procedure

Please find the TMUN 2023 Rules of Procedure on our website at www.tmun.ca/rop_guide.

Sponsors



